**Umatilla Fire District Meeting**

The February 1, 2023 meeting called to order by Board Chair Kyle Sipe.

Present:

Robert Holden, Kyle Sipe, Darla Huxel, Steven Williams and Amber Bieren

Absent:

Approval of Minutes: Motion by Robert to approve, seconded by Amber.

Minutes approved unanimously.

Audience Participation: None

Correspondence: Passed out election forms

Statements of Bills list, checks and check register were reviewed by the board members and signed. No additional questions asked regarding expenditure reports. Reviewed and signed.

Information Items:

Chief’s Report: See attached- Items discussed were:

 Grants for OFSM Staffing and Engine Program are still pending.

New Regional Fire Marshall with OSFM for Umatilla, Morrow and Gilliam Counties

St. 11 progress- ahead of schedule. Putting a bucket list item that may potentially fall within the grant. Roofing is 3-4 weeks out. Scheduling the final clean for the end of February. Siren came off, motor to Wile Electric to look at and siren to be powder coated. Darla asked if an exhaust system/venting system of some kind could be added. It would need to be anything that strengthens the structural portions of the building to qualify for the grant. The AFG grant might be an option. It was found that there was no insulation on the north side of the building, so that will be added back in and will help with heating/cooling. Beau with McCormack Construction is helping to look for heating and cooling grants also. The Oregon Energy Trust Grant may be available also.

Station 12 progress has started, very early stages.

FF Hiring Update- Robert asked why the dates were bumped out, Chief Dormaier explained that with the potential for the OSFM Grant and our current open FF position we have the potential to

hire 4 in a quick time frame. This would allow us to have a hiring list that could potentially fill those positions if we receive the grant.

Volunteer Report: N/A

Old Business:

1. Audit Update- Jeannie spoke with Sherron last week, the audit was in the review stage. He stated everything looked good, just needed to receive back and he would be in touch.
2. Hydrant Plan- The city roughly has 260 hydrants, Chief has looked at breaking those into 3 zones vs 4 zones. Darla recommended talking to Scott due to the potential financial impact of this. With this we will flow and inspect and assist with preventative maintenance as best we can.

New Business:

1. Chief Resignation- Motion to accept resignation by Steven 2nd by Amber, approved unanimously.
2. Interim Chief Proposal- hold until after executive session.
3. Update regarding Roak Ten Eyck- this claim has been settled with SDIS, all parties have been released with this settlement.

Executive Session:

Motion to enter executive Session by Darla, 2nd by Robert Entered at 7:40 pm

192.660(2)(a) To consider the employment of a Public Officer, employee, staff member, or individual agent.

Returned to regular session @ 8:58 pm

New Business line item 2-

Motion to offer a 6 month Interim Chief Position to Jordy McCracken, contract to begin April 16th, Schedule and pay to be determined before April 16th.. with an evaluation at 6 months, and a mentor program to include biweekly meetings with Jordy and biweekly meetings with the Board Chairman, made by Darla, 2nd by Amber. Motion passed unanimously.

Items not on Agenda Open to Public, Board and Staff Participation:

 AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned at 9:02 pm

Kyle Sipe, Chairman Jeannie Bowman, Clerk