

## Umatilla Fire District Meeting

The August 11, 2021, meeting was called to order by Board Chair Kyle Sipe, this meeting was held via Zoom.

### **Present:**

Robert Holden, Taija Coffey, Kyle Sipe, Mark Keith, and Darla Huxel

**SWEARING IN OF NEWLY/REELECTED MEMBERS:** Kyle, Robert and Taija

**ELECTION OF OFFICERS:** Robert nominated Kyle as board chairman, Darla 2<sup>nd</sup> approved unanimously. Darla nominated Robert as vice chairman, Kyle 2<sup>nd</sup> approved unanimously.

**Approval of Minutes:** Motion by Robert to approve, 2<sup>nd</sup> by Darla.

Minutes were approved unanimously.

**Audience Participation:** None

### **Correspondence:**

Statement of Bills list, checks and check register were reviewed and signed.

### **Information Items:**

#### **Chief's Report:**

##### **June-**

There was a total of 88\* calls in June

56 – EMS

7- MVC's

19– FIRE

6 – Mutual Aid

+50 call for June 2020

+93 YTD over 2020

\*Record for the most calls in a single month.

July-

There was a total of 91\* calls in July

70- EMS

4-MVC's

21- FIRE

6- Mutual Aid

+28 calls from July 2020

+121 YTD versus 2020

\*Record for the most calls in a single month.

### **Maintenance-**

Engine 11- mirror replacement from damage

Engine 12- Foam system control board

Brush 13- Pump motor injector, fuel tank sending unit.

Ladder 11 – Radio swap from old truck to current.

Boat 12 – Steering mechanism adjustments and annual inspections and servicing.

Tender 12- A/C recharge.

### **Training-**

Donning/Doffing PPE

Exiting Apparatus

Hose deployment and advancement

Vehicle familiarization

Location familiarization

Ladders

Three-man engine evolutions

Drafting

EMS Protocol review

EMS Blunt force trauma

Hotel Packs

Wildland Scenarios

Boat Operations/water safety

Wildland tactics

## **Recruitment/Retention-**

### **General-**

Evaluating the state requirement regarding vaccination or weekly testing for COVID. This has significant impacts to our budget. The Oregon Fire Chief's Association is meeting with the Governor's office to discuss this as the impacts to fire departments across the state are significant. There is also discussion that volunteers that provide patient care would also have to be tested weekly or get vaccinated which obviously would have crippling impacts to all volunteer agencies as well as most agencies across the state. Implementation is currently set for end of September however there is a lot of push back, so we'll follow this to see where it lands. Based on Lebanon Fire Department's calculations it would cost tens of thousands of dollars should we try to comply with the weekly testing requirement.

Working to maintain compliance with State mandated requirements regarding heat illness prevention.

Trying to stay abreast with the ever-changing mixed messaging regarding COVID protection measures, standards, and requirements as it relates to employees, patient treatment and facility access, etc.

Advertising to try and find a home for the old ladder

Will be preparing RFP for the station upgrades.

### **Goals-**

#### **Upcoming Activities-**

Continue orientation and probation period activities with new employees.

Planning to do another testing process in the next couple of months to establish a hiring list in the event we need to hire in the next year or so.

Resident Intern graduation from their academy next week Friday August 20<sup>th</sup>.

### **Volunteer Report:**

#### **Old Business:**

1. Billing Ordinance- UCFD 1 policy was used as an example. Steve will use this to proceed with a policy for URFPD. Darla suggested not listing the rates and listing the source of the rates, so the policy does not need amended as rates are changed. Steve will email out once ready for review and the board will email any questions or concerns, they may have.

**New Business:**

1. Audit Engagement Letter- Jeannie presented the letter from Barnett and Moro for this year's audit, with no objections she will sign to begin the preparation for the audit.

**Items not on Agenda Open to Public, Board and Staff Participation:**

**AGENDA SUGGESTIONS FOR FUTURE MEETINGS:**

Meeting adjourned at 7:28 pm

**Kyle Sipe, Chairman**

**Jeannie Bowman, Clerk**