

Umatilla Fire District Board Meeting Minutes

The March 3, 2021 meeting was called to order by Board Chair Kyle Sipe.

Present:

Jon Lorence, Kyle Sipe, and Darla Huxel

Absent: Mark Keith

The Executive Session for tonight has been cancelled.

[Jon Lorence](#) made the motion to approve the minutes from the February Meeting, Darla 2nd, motion passed.

Chairman Sipe let the board know that Fred Scheely has resigned from the board. Letters of interest were accepted. There were 2 letters received. Robert Holden and Darren Dufloth. Both letters were read aloud. Darla made the motion to appoint Robert to the open position. motion was 2nd by Jon Lorence, Motion passed.

Robert was present and the Oath of Office was read aloud.

Audience Participation: N/A

Correspondence: N/A

Information Items:

Chief's Report:

There were 37calls for February.

29 – EMS

2- MVC's

6 – FIRE

0 - Mutual Aid

-13 calls for February 2020

-4 YTD versus 2020

Chief Response-10

Maintenance-

Lighting troubleshooting on Brush 11 ongoing.

Training-

Hose Deployments

Thermal Imaging Camera exercises

SCBA rescue breathing and buddy breathing exercises.

EMS Training through Oregon EMS

Paid staff drills in addition to above.

Hydrant operations

Hose Advancement

SCBA Drills

EMT Skills Sheet

Engine Operations-hydrant change over.

Company Operations

Recruitment/Retention-

RI Program Advertising

New Applicant for RI Program

New Volunteer Application

General-

Collective effort to get the grant application submitted for the SAFER grant. Requested funds for ladder truck, some equipment and training. Not sure of the timelines but it takes quite a while before we will know anything. I am not allowing myself to be optimistic, so I am not disappointed.

Continuing to evaluate various changes to policy and/or procedure for having a paid person in station 24/7 so we can have a seamless of a transition as possible.

Brush 13 refurb continues however we have hit a couple of snags with availability of parts/equipment. We will be able to reinstall some of the equipment if needed to get into service should it begin to impact the start of fire season. Overall, it is moving along well.

Going to get some quotes/feedback regarding Station 12 parking area and Station 11 apron as to the best options moving forward. Station 12 has significant cracking, and some areas are sinking. Station 11 has cracks, sinking and some concrete that is cracking and coming apart.

Documents have been reviewed and changes made in preparation for advertising, testing, and interviewing for new positions.

Have completed two of the three employee evaluations. The third is awaiting employee feedback.

Goals-

ISO- No Activity

Policies/Procedures Update-Under staff review.

Upcoming Activities-

Looking at a training/community event by doing some burning to clear an area around the future Clyde Nobles park area on Old River Road and Bensel. Ensure permits and sign offs have been obtained.

Chief's Calendar-

No significant time off planned.

Volunteer Report:

Old Business:

1. IT Support- Darla would like all IT including cameras, social media, computers etc. Chief Potts will provide a job description prior to the next meeting. motion to approve a part time under 20 hours per week IT position by Jon, 2nd by Darla. Motion passed unanimously.

New Business:

1. Election of Vice Chair- Robert nominated Jon Lorence, 2nd by Darla approved Unanimously.
2. Hotel Voucher for Displaced Families- Kyle has been working with Heidi with the family who lost their home recently. Kyle would like to propose we have a voucher ready and send it with our department to hand out for the night to make sure our community is taken care of in these instances. Steve suggested we talk with the local hotels and see if we can work with one or more of them in these situations. Darla emphasized that we relay to the Red Cross that we can take care of the family for 1 night. Motion to give Chief Potts Discretionary decision making to approve on a one night basis by Jon, 2nd by Robert approved unanimously.

Items not on Agenda Open to Public, Board and Staff Participation:

Robert has a conflict for the September meeting, he just wanted to make us aware.

Budget Hearing at 6:30 pm before the April Meeting.

Darla wanted to make sure Steve was aware of the Walleye Tournament on March 20th

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned 8:57 PM

Kyle Sipe, Chairman

Jeannie Bowman, Clerk