



Umatilla Rural Fire Protection District

305 Willamette Street · PO Box 456 · Umatilla, OR 97882

(541) 922 - 3718 · Fax (541) 922 - 3914

RESOLUTION NO. 01072026-A

A RESOLUTION AUTHORIZING THE FIRE CHIEF, AS CHIEF EXECUTIVE OFFICER, TO HAVE FULL ADMINISTRATIVE AND OPERATIONAL ACCESS TO ALL FIRE DISTRICT BUSINESS ACCOUNTS, FINANCIAL SYSTEMS, PAYROLL SYSTEMS, RECORDS, AND GOVERNMENTAL PROGRAMS

WHEREAS, the Umatilla Rural Fire Protection District (“District”) is an Oregon special taxing district organized and operating under ORS Chapter 478, governed by an elected Board of Directors; and

WHEREAS, the Board of Directors is charged with fiduciary responsibility, governance oversight, and ensuring continuity of emergency services to the public; and

WHEREAS, the Fire Chief is appointed by the Board and serves as the District’s Chief Executive Officer (CEO), responsible for daily operations, financial stewardship, personnel administration, regulatory compliance, and implementation of Board policy; and

WHEREAS, Oregon law, audit standards, and public sector best practices require that the Chief Executive Officer maintain full access to financial, payroll, personnel, and operational systems; and

WHEREAS, lack of executive access creates unacceptable financial, operational, audit, and continuity risks;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UMATILLA RURAL FIRE PROTECTION DISTRICT:

Section 1. Designation of Authority

The **Fire Chief Christopher Baker** is designated as Chief Executive Officer of the District.

Section 2. Full Administrative Access

The **Fire Chief Christopher Baker** is granted full administrative and transactional access to all District business systems including Banner Bank, Oregon LGIP, Oregon PERS, Oregon Department of Revenue, IRS, payroll systems, accounting systems, personnel records, audit files, and all current and future District platforms.

Section 3. Scope

Authority includes approval, reporting, communication, and execution consistent with adopted budgets and Board policy.

Section 4. Internal Controls

This Resolution does not remove Board oversight, audit requirements, or internal control



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safeguards.

Section 5. Continuity of Operations

This Resolution is essential for continuity of emergency services.

Section 6. Effective Date

Effective immediately upon adoption.

ADOPTED this ____ day of January, 2026.

CHAIRPERSON

VICE CHAIRPERSON

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER