**Umatilla Rural Fire Protection District**

JOB DESCRIPTION

**Firefighter/EMT**

**2023**

**General Purpose**

The Umatilla Rural Fire Protection District (URFPD) firefighter/EMT supports the Fire Chief (Chief) in all disciplines and areas of the day-to-day operations of the URFPD. This is a Safety Sensitive Position.

**Supervision Received**

Work is performed under the direct supervision of the Chief /Assistant Chief and Senior Firefighter.

**Work Performed** (illustrative only)

1. Follow all District Policies, Procedures, and Standard Operating Guidelines (SOGs).
2. Respond to emergency medical, fire, and rescue calls as dispatched in accordance with policies, SOGs, or as directed by the Fire Chief or other officer of the District.
3. Be professional and ethical at all times.
4. Conduct vehicle and apparatus checks as scheduled.
5. Perform other duties in and around stations and/or District properties as directed and/or scheduled.
6. Some administrative duties as directed or required (i.e., entering calls in database, answering phones, other basic office duties as needed/directed)
7. With direction from the Chief or Training Officer plan and coordinate training including conducting the training as necessary.
8. Perform minor maintenance activities on apparatus, and in the stations which may include painting and minor home repair type activities as needed and/or directed and appropriately document the activities.
9. Perform other duties as assigned.
10. Public Education events to include tours, community fairs, festivals, school presentations and safety inspections.

**Qualifications and Traits:**

1. Maintain healthy and presentable lifestyle:
   1. Maintain good health – Maintaining a healthy lifestyle is key to reducing stress and prolonging life. This includes eating healthy, regular exercise, regular doctor checkups, and good hygiene practices. This is of paramount importance to be prepared to deal with high stress incidents and crisis management.
   2. Clean hygiene –
      1. Be clean shaven. Mustaches that do not interfere with the seal of an SCBA mask.
      2. Practice good general and oral hygiene.
      3. Wear clean attire in compliance with District policies and/or as provided by the District.
2. Must pass a driving and criminal background check.
3. Must successfully pass a psychological and medical examination.

**Required Education and Experience**

1. High School Diploma or GED
2. Able to read and write English language.
3. EMT Basic or higher (pay differential)
4. NFPA Firefighter 1 or higher
5. Wildland Firefighter Type 2 or higher
6. Must be able to lift 75lbs as required to perform duties.
7. Must have a Current BLS Provider CPR Card at all times.

**Desired Qualifications**

1. NFPA Firefighter 2
2. Wildland Firefighter Type 1
3. Instructor 1
4. NFPA Operator – Apparatus equipped with a pump.
5. Bi-lingual – English/Spanish

The “Desired Qualifications” 1-4 will be obtained in the first year (for those that do not already possess those certifications) unless the training was not available during that timeframe.

**Physical Demands**

The physical demands described here are representative of those that must be met by a member to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is frequently required to stand, sit; walk’ talk or hear; use hands to handle, or operate objects, tools, or controls; reach with hands and arms. The member is required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The member must frequently lift and/or move up to 75 pounds. Specific vision abilities required by this job include close, distance, and peripheral vision and the ability to adjust focus.

**Tools and Equipment Used**

The employee will use a variety of tools and equipment to include but not limited to; vehicle, radio, cell phone, computer, GPS, telephone, photo and video equipment, training props, and detection and monitoring equipment, hand tools related to mechanical work, firefighting, self-contained breathing apparatus, and related appliances, small engines such as chain saws, ventilation fans, hydraulic pumps, and other commonly used tools and equipment. Additionally, copier, fax machine, and other office equipment. Shall be knowledgeable and able to operate all District apparatus, equipment, and tools.

**Special Requirements**

1. Must meet insurability requirements of District’s insurance carrier.

**Work Environment**

While performing the duties of this job, the member works in office, vehicle, fire stations, and outdoor settings in all weather conditions, including temperature extremes, during day and night. Work is also performed in emergency and stressful situations. Individuals are exposed to

hazards associated with fighting fires including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils. The member works near moving mechanical parts and in high, precarious places and is exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, radiation, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in office settings, moderate during daily work routines, and loud at emergency scenes.

The member may be exposed to incidents and/or situations which are emotionally stressful and/or difficult to deal with requiring some level of control measures.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and member and is subject to change by the employer as the needs of the employer and requirements of the job change.

URFPD maintains an alcohol, drug, and tobacco-free environment.